

Visitors on Site Statement

Values statement

Our schools are inextricable from the communities they serve, and actively welcome parents, carers, volunteers and other visitors on site. The Trust's visitors on site policy is designed to allow us to support visits while recognising that this must not be at the cost of a happy, healthy or safe environment for pupils or staff of the Trust.

Terms of access

- We recognise that all schools are the private property of the Trust, and that there is no automatic right of entry, apart from the 'implied right' of parents and carers to attend appointments and school events; or to deliver and collect younger children. It is for schools to set out the rules for presence on site, and at their discretion to withdraw license for presence on site where the rules for reasonable behaviour on site are not observed. Parents should be aware that unlicensed presence on a Trust site may constitute an offence under the Education Act 1996.
- All visitors or persons holding implied license to be present on site must comply in all respects with school safeguarding, visitor registration and other rules of behaviour, including observing the reasonable rights of others. Failure to do so may result in a visitor's escorted departure from the school site, and in removal of any license to be present on site.
- The rules of behaviour enforced at Trust schools include an expectation of reasonable conduct, observing the rights of others. The definition of reasonable conduct is for the Principal to determine in any specific example: however, examples of unreasonable conduct may include demanding to see teaching or leadership staff without an appointment; refusing to leave site when requested politely to do so, or use of abusive language or conduct in school.
- Reasonable expectations of good conduct may be deemed to apply to actions taking place offsite. Examples of unreasonable conduct offsite would include publishing the personal information of any member of the school staff; unreasonably attempting to make contact with a member of staff or pupil or student of the Trust outside school, or any action taking place in the school community and specifically designed to bring the school into disrepute.
- The responsibility of the school to maintain a safe environment extends beyond school limits and applies both to activities organised by the school and held offsite, and in some respects, to the journey to and from school. Breaches of reasonable conduct offsite may be regarded as violation of the Trust's visitors on site statement and be responded to accordingly.
- It is never appropriate to demonstrate aggressive conduct towards the peers of a child or student of the Trust. Any approach made by a parent toward another child, including an attempt to talk to them about their behaviour or perceived actions, may constitute assault and schools will take action on this basis.
- Please note that it is the policy of all Trust schools to support and comply with police investigation in all circumstances. Any incident potentially meeting the test for criminal conduct will be reported to the police. It is not at staff discretion to decide whether a report will be made.



Considering the rights of pupils

- Maintaining the safety of pupils and students is our first priority. The presence of visitors on site must never be at the cost of the rights and safety of children and young people in school.
- Children and young people have a right not be recorded, photographed or identified outside of the school without their consent. No images or other recordings should be made on site without the specific permission of the Principal and the parents of the child or the young person (as appropriate).
- Visitors are required to recognise that schools are places of learning, and to respect them accordingly. Visitors on site must not act in such a way as to disrupt learning, undermine reasonable standards of behaviour in school or otherwise refuse to engage with rules and policies put in place to support the smooth running of the school.

Treating our staff with respect

- Our staff are entitled to be treated with respect. It is never acceptable to raise your voice or to behave aggressively or abusively. There is no place for threats or abusive conduct in schools.
- Our staff have the right not to be recorded, photographed or identified online without their consent. No images or other recordings may be made on site without the specific permission of the Principal and any staff member present. Staff members are not able to give individual permission for recordings to be made without the specific permission of the Principal.
- Visitors are required to recognise that schools are places of work, and to respect them accordingly. Visitors on site must not act in such a way as to disrupt the work of the school, undermine reasonable standards of conduct or otherwise refuse to engage with rules and policies put in place to support Trust staff.
- Staff have the right to be protected from unreasonable expectations both on and away from school site. Please do not ask our staff members to set aside rules and policies put in place to support the school or their individual rights; to behave unreasonably in the course of their employment, or to respond outside the reasonable expectations defined by the school.

Further information on definitions of conduct and expectations defined as vexatious are available in the Trust Complaints Policy at www.satrust.com.